

2022-2023 PC Executive Leadership Team

Chair- James Grice
 Vice-Chair- Yunyu Patterson
 Secretary- vacant
 Alternate Secretary- vacant
 Treasurer-Catherine Wilson
 Alternate Treasurer- Jason Peters
 Board Liaison- Catherine Wilson
 Alternate Board Liaison- Vacant
 State Representatives- Jason Peters & Yunyu Patterson
 Alternate State Representative- James Grice

Policy Council Orientation

October 17th 2023

5:30-8:30pm

Alan Berlin Center

How to make a motion:

PC Member: First /Last Name (Center) moves (to approve, to accept or to make motion) of _____.

PC Member: First/Last Name (Center) seconds the motion to (approve, accept, or make motion) of _____.

Chair Says: Any opposed (YES/NO)/ Any abstentions (YES/NO) Motion (was/was not) carried)

5:30	DINNER	Nutrition Department
6:00	ACTIVITY Welcome, Ground Rules and Introductions	Christine Russo, PFCE Director
6:10	TRAINING - Policy Council Orientation	PFCE Department & Directors
7:30	Roberts Rules in Action	
7:35	Elections	
8:00	Policy Council Mini PC meeting Welcome, Roll Call	

8:05	PUBLIC COMMENT PERIOD	Non PC-members / non-Head Start parents may add their names to the chairperson's list and speak for up to two minutes each on additional subjects pertinent to the Council's business.
8:10	APPROVAL OF MINUTES (<u>Vote: Please read before the meeting (MOVES TO APPROVE THE MINUTES)</u>)	James Grice-PC Chair
8:12	CONSENT AGENDA (Move to accept consent agenda) <ul style="list-style-type: none"> - Meal Counts - Financial Statements Enrollment Report	Stephanie Finch,0-5 Head Start Director
8:15	TREASURER'S REPORT	Catherine Wilson- PC Treasurer
8:17	Executive Director Report -Review what an IM/PI is	Katherine Clayton- Head Start Executive Director
8:20	HEAD START DIRECTOR'S REPORT/ EARLY HEAD START DIRECTOR'S REPORT -Went over the PIS	Stephanie Finch-0-5 Head Start Director
8:25	ANNOUNCEMENTS -Our next policy council meeting will be in November at the Parkview center -please check your emails to sign documents needed as well as to sign up for committees	Yoana Martinez, PFCE Admin Assistant
8:30	THREE THINGS TO TAKE TO THE CENTER (Please chose three highlights for yourself, and share them with your Family Advocate for the center newsletter) - - -	Dennis, PC Vice-Chair
8:35	Name tag game	Yoana Martinez, PFCE Admin Assistant
8:40	ADJOURNMENT (Move to adjourn the meeting)	